

ST. MARY'S PUBLIC SCHOOL, NEBSARAI

ADMISSION TO PRE- SCHOOL FOR THE ACADEMIC YEAR 2025-26

1. Total seats in Pre – School – 90
2. **Admission Criteria**
 - a. Children born between 01st April, 2021 to 31st March, 2022 are only eligible.
 - b. **St. Mary's Public School is an unaided Christian Minority School. EWS/DG Quota is not applicable being an unaided minority school.**
 - c. Management quota – 20%
 - d. Open – category: Remaining seats will be allotted to those who obtain maximum points based on the following parameters: -
 - i. **Christians – 25 points**
 - ii. **Neighborhood –**
 - a. **0 – 6 Kms. 20 points**
 - b. **6 – 8 Kms. 10 points**
 - c. **Above 8 Kms. 05 points**
 - iii. **Siblings studying in this school (real brother/ sister only) 15 points**
 - iv. **Children of Alumni of this School – 05 points**
 - v. **Girl Child – 10 points**
 - vi. **Children of Staff/Management 10 points**
3. **ADMISSION SCHEDULE**
 - a. Commencement of issue of application (Except Sundays) - 28/11/2024
 - b. Closure of issue of application - 20/12/2024
 - c. Last date of submission with supporting documents - 20/12/2024
 - d. First List of Selected students (Including Waiting List) - 17/01/2025
 - e. Second List of Selected students (if any) Including Waiting List - 03/02/2025
 - f. Closure of Admission Process - 14/03/2025
4. School reserves the right to reject application forms with incomplete or false information.
5. Bus facility will be available only on existing routes.
6. Following documents must be submitted with the application form (**originals will be verified if shortlisted for admission**):
 - a. Birth Certificates issued (MCD, NDMC and Panchayat).
 - b. Baptism Certificate in case of Christian candidates and a letter from their respective Parish Priest/Pastor certifying the membership of their parish.
 - c. Proof of Residence: Voter ID Card/ Ration Card/ Passport/ Electricity Bill/ MTNL Telephone Bill/ Water Bill/ Unique identity Card/ Aadhar Card/ Driving License / Domicile certificate.
 - d. Proof of sibling (School Identity card or SAI Report card of 2024-2025)
 - e. Proof of Alumni – Certificate of Class X/XII.
 - f. Latest passport size photograph of the candidate and a family photograph (Father, Mother & Child/Children together in one photo)

Note: Forms should be submitted to the respective branch along with the relevant documents.

Office timings: 8.30 a.m. to 12.30 p.m.